



# Welcome to the November 2023 General PTA Meeting

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November 6, 2023 | 6:30 PM

## A few things before we begin...

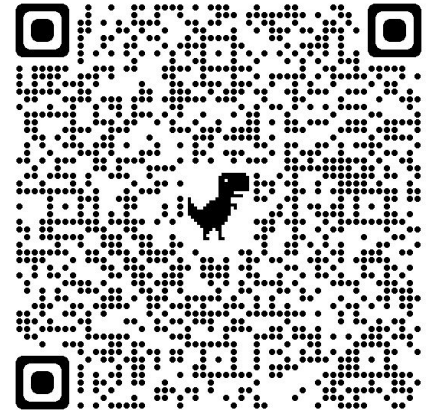
- In the interest of time and flow, **Student of the Month** presentations and the **Q&A** will occur at the end of the meeting
  - Let's practice 'one mic' and be respectful of others
  - Adult bathrooms are opposite the Main Office EXIT.
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# Welcome

- **Call to Order:** Athena Gonzalez and Tara Alcaraz, *PTA Co-Presidents*
- All information and minutes from *this* meeting will be posted on our website, [ptaofps166.org](https://ptaofps166.org), on the **Helpful Resources** page.
- **Approval of Minutes** from October 2, 2023 General PTA Meeting - please use the QR code to view the meeting minutes from October 2, 2023. (Barbara Coogan, *Recording Secretary*)
  - Meeting minutes are shared on our website soon after meeting has concluded.



Motion to **Approve Minutes**



# PTA Executive Board 2023–2024

## Executive Board Officers

**Co-Presidents:** Athena Gonzalez and Tara Alcaraz

**Co-Treasurers:** Claudia Henriquez and Brian Krichevsky

**Recording Secretary:** Barbara Coogan

## Committee Chairs

**Fundraising:** Athena Gonzalez, Paola Mena

**Social Events:** Danielle Bazelais, Christa Lynche

**Enrichment:** Joseph Varghese (JV), Joseph Kultgen (JK)

**Community Engagement:** Stephanie Tellez, Tomiko Sharpnack, Brian Haughney

**Communications:** Elizabeth O'Connor, Ryan Kasal

## Ad Hoc Committee Chairs

**Garden:** Arianny Long

**Auction:** Susan Phuvasitkul and Mariska Lambrechts

If you are interested in **co-chairing** a Committee, please reach out to us at [info@ptaofps166.org](mailto:info@ptaofps166.org) for more information.

# PTA and Executive Board Meeting Dates

## General PTA Meetings

The PTA will meet the first Monday of the month from 6:30–7:30 p.m. in the PS166Q Auditorium unless a holiday or school event conflicts:

Dec 4 | Jan 8 | Feb 5 | Mar 4  
Apr 8 | May 6 | Jun 3

Reminder emails are sent out to all parents for these meetings and posts are shared via Class Dojo and Facebook.

## PTA Executive Committee Meetings

Per the Chancellor's regulations and our PTA Bylaws, the PTA Executive Committee will meet via Zoom on the third Monday of every month at 7:30 p.m.

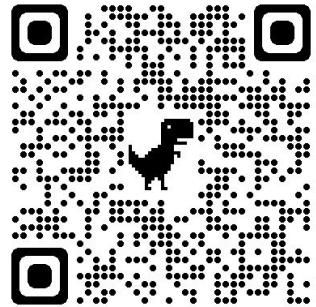
### As outlined in our bylaws:

All PTA members are welcome to attend executive board meetings. General members must submit a request via email, pertaining to the topic of discussion, two weeks prior. The Executive Board (by vote) must approve in order for the member(s) to participate in the meeting.

# President's Report

PTA Co-Presidents, **Athena Gonzalez** and **Tara Alcaraz**

- Welcome to all caregivers, parents and family members and students! We're so glad you're here.
- REMINDER: All PTA Board Members are volunteers and you are all members by simply being caregivers and parents
- Spotlight on the PTA Website: check out the website to learn more about what the Parent-Teacher Association of PS166Q is all about!



# Treasurer's Report

PTA Co-Treasurers, **Claudia Henriquez** and **Brian Krichevsky**

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
101-000 Quontic Bank	0.00
101-001 TD Bank	0.00
101-002 Connect One Bank	122,456.30
<b>Total Bank Accounts</b>	<b>\$122,456.30</b>
<b>Total Current Assets</b>	<b>\$122,456.30</b>
<b>TOTAL ASSETS</b>	<b>\$122,456.30</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 Accounts Payable	10,112.00
<b>Total Accounts Payable</b>	<b>\$10,112.00</b>
<b>Total Current Liabilities</b>	<b>\$10,112.00</b>
<b>Total Liabilities</b>	<b>\$10,112.00</b>
Equity	
30000 Opening Balance Equity	13,531.65
32000 Retained Earnings	114,703.91
Net Income	-15,891.26
<b>Total Equity</b>	<b>\$112,344.30</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$122,456.30</b>

# Treasurer's Report

PTA Co-Treasurers, **Claudia Henriquez** and **Brian Krichevsky**

**September 2023**

	TOTAL
Income	
102-000 Administrative Adjustment	-34.84
110-000 Equitable School Supplies Proj.	6,689.55
111-000 Interest Income	5.50
112-000 Fundraising Committee	
112-004 Pig Beach	3,185.80
112-007 Branded Merchandise	1,086.88
<b>Total 112-000 Fundraising Committee</b>	<b>4,272.68</b>
<b>Total Income</b>	<b>\$10,932.89</b>
<b>GROSS PROFIT</b>	<b>\$10,932.89</b>
Expenses	
600-000 Equitable School Supplies Proje	868.18
601-000 Administrative Expense	195.50
604-000 Branded Merchandise Expense	571.38
607-000 Class Enrichment Expense	11,616.00
615-000 Social Events	2,331.08
615-010 D30 Family Fun Day	90.50
615-011 Pig Beach	90.50
<b>Total 615-000 Social Events</b>	<b>2,512.08</b>
624-000 Teacher Appreciation Expense	1,832.37
<b>Total Expenses</b>	<b>\$17,595.51</b>
<b>NET OPERATING INCOME</b>	<b>\$ -6,662.62</b>
<b>NET INCOME</b>	<b>\$ -6,662.62</b>

# Treasurer's Report

PTA Co-Treasurers, **Claudia Henriquez** and **Brian Krichevsky**

**October 2023**

	TOTAL
Income	
102-000 Administrative Adjustment	-34.84
103-000 AmazonSmile	160.38
108-000 Donations	192.20
110-000 Equitable School Supplies Proj.	513.59
111-000 Interest Income	5.67
112-000 Fundraising Committee	5,019.01
112-006 Picture Day	3,579.87
112-007 Branded Merchandise	1,205.00
<b>Total 112-000 Fundraising Committee</b>	<b>9,803.88</b>
<b>Total Income</b>	<b>\$10,640.88</b>
<b>GROSS PROFIT</b>	<b>\$10,640.88</b>
Expenses	
601-000 Administrative Expense	405.11
607-000 Class Enrichment Expense	1,400.00
615-000 Social Events	2,337.44
615-010 D30 Family Fun Day	183.97
<b>Total 615-000 Social Events</b>	<b>2,521.41</b>
Fundraising	2,733.54
Street Festival	6,322.00
<b>Total Fundraising</b>	<b>9,055.54</b>
Meals	53.00
<b>Total Expenses</b>	<b>\$13,435.06</b>
<b>NET OPERATING INCOME</b>	<b>\$ -2,794.18</b>
<b>NET INCOME</b>	<b>\$ -2,794.18</b>



# Fundraising Committee Report

Fundraising Co-Chairs, **Athena Gonzalez** and **Paola Mena**



- **Let's review**
  - **Picture Days :: Proof's sent out to families** - example: 465313HENGRA at [pictureday.com](http://pictureday.com)
  - **Fall Festival ::** - Street Festival
- **What's going on now or coming up?**
  - **Candy Sale :: October 27 - November 10**
  - **Swag Sale :: going on now!**
  - **Name Bubbles label fundraiser (ongoing) ::** trying to keep our Lost & Found bins empty.
    - PTA will get a portion of all sales: <https://bit.ly/3Y69Z9B>
- **Remember that throughout the year, more ways to give...**
  - FlipGive, Book Culture, General PTA Fund, Matching Gifts, ESS, DonorsChoose (*currently **four** PS166Q projects needing funding*)

If you are interested in joining the Fundraising Committee, please email [fundraising@ptaofps166.org](mailto:fundraising@ptaofps166.org) for more information.

# Equitable School Supplies (ESS) Committee Report

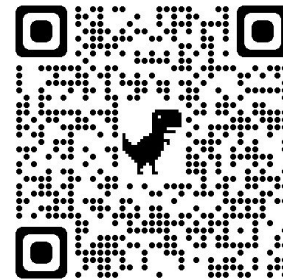
Co-Chairs **Tomiko Sharpnack**, **Brian Haughney** and **Stephanie Tellez**

- We are still collecting payment for **Equitable School Supplies** for this school year.
- The cost is **\$45** per student. Please go to our website or use our QR code **'Scan. Pay. Done.'** while you're here tonight!
- Please **pay it forward** to help families who can't afford it by choosing a higher quantity at checkout.
- **Look for the QR code banners outside the front of the school and side entrances to pay.**
- We've collected \$21,330 and purchased \$13,000 worth of supplies so far. We will be placing another order soon and then a restocking of paper towels, ziploc bags and tissues around January.



# Enrichment Committee Report

Enrichment Chairs, **Joseph Varghese (JV)** and **Joseph Kultgen (JK)**



Let's meet our **Fall semester** teaching partners

- Town Hall: **Dance**
- Art House: **Music Explorations**
- Art House: **What Is Theater?**
- Move One Chess with Tom Moran: **Chess instruction**
- KidSpire: **Architecture**
- RIOULT: **Dance with Anastasia**



If you are interested in helping out with Enrichment, email us at [enrichment@ptaofps166.org](mailto:enrichment@ptaofps166.org).

# Enrichment Committee Report

Enrichment Chairs, **Joseph Varghese (JV)** and **Joseph Kultgen (JK)**

2023-2024		Fall				Spring			
Grade (#of class)	# of classes	Program	# Sessions	\$ Per Session	Total Cost	Program	# Sessions	\$ Per Session	Total Cost
Kindergarten	6	Begins Spring 2024				RIOULT-Dance	10	\$80	\$4,800
1st	5	RIOULT- Dance	10	\$80	\$4,000	NYC Children's Theatre aka NYCCT	12		\$0
2nd	6	Art House - Music Explorations	10	\$72	\$4,320	Architecture (KidSpire)	2	\$292	\$3,504
3rd	5	Art House - What is Theater?	10	\$72	\$3,600	Chess - Tom	12	\$66	\$3,960
4th	7	Chess - Tom	12	\$66	\$5,544	Town Hall	8	\$112	\$6,272
5th	5	NYC Children's Theatre aka NYCCT			\$0	Town Hall	8	\$112	\$4,480
								<b>Total Estimate</b>	<b>\$40,480</b>

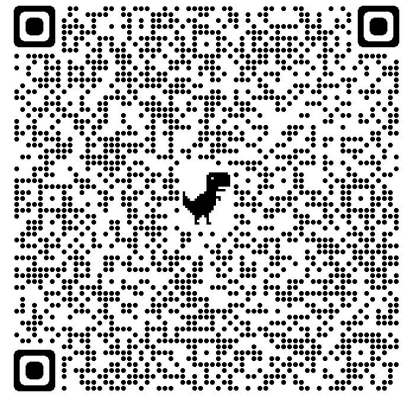
If you are interested in helping out with Enrichment, email us at [enrichment@ptaofps166.org](mailto:enrichment@ptaofps166.org).

# Social Events Committee Report

Social Events Co-Chairs, **Christa Lynche** and **Danielle Bazelais**

- **What's coming up?**
  - **International Potluck** event :: **Thursday, Nov. 9**
    - Bring a cultural dish/treat to share  
or just come to eat - sign up using the QR code!
  - **Winter Social: Thursday, Dec. 13**
    - Mingle over hot cocoa and coffee

If you are interested in helping out, volunteers are always needed, or you might like to join the committee, email us at [social@ptaofps166.org](mailto:social@ptaofps166.org).



# Communications Committee Report



Communications Chair, **Elizabeth O'Connor** and **Ryan Kasal**

- The PTA of PS166Q is on *Facebook* AND *Instagram* @ptaofps166q (and ClassDojo)
  - Look out for regular updates and announcements there.
- Our website ([www.ptaofps166.org](http://www.ptaofps166.org)) will allow you to add events and meetings to Google or iCal calendars from our **Events and Meetings** page in “**Get Involved.**”
  - Our entire website can be translated into any language via the Google Translate pulldown menu and so can the text of Facebook and Dojo posts.
- **Class Parents:** reach out to [comms@ptaofps166.org](mailto:comms@ptaofps166.org) if you're interested in volunteering for your child's class this year to help build community there.

If you are interested in joining the Communications Committee, please reach out to us at [comms@ptaofps166.org](mailto:comms@ptaofps166.org) for more information.

# Auction Committee Report

Auction Co-Chairs, **Susan Phuvasitkul** and **Mariska Lambrechts**

**Annual Auction: Online bidding and in-person event :: May 2024**

This is **our biggest fundraiser** of the year! We have Big Dreams of raising up to **\$40K** in 2024! All of the funds raised will go toward student enrichment programs like chess, theater, architecture, and Equitable School Supplies for all students.

- **We need passionate volunteers** who can help solicit sponsorships and donations, manage Auctria software, plan the event, and help market the event. We appreciate any amount of time you can commit, even if it's just asking your company for a donation. Talk to us, or email [auction@ptaofps166.org](mailto:auction@ptaofps166.org)

If you are interested in joining the Auction Committee, please reach out to us at [auction@ptaofps166.org](mailto:auction@ptaofps166.org) for more information.

A vertical graphic with a light orange background and a border of small white icons representing school supplies and education. At the top left, it says "Join us!". In the center, five hands are shown holding up signs that say "BID". To the right is a blue circular logo for "The PTA of PS166Q". Below this is the text "PS 166 AUCTION" in large blue letters, followed by "JOIN THE COMMITTEE!" in white on an orange banner. Underneath is a house icon and the text "WE NEED PASSIONATE PARENTS AND CAREGIVERS WHO CAN VOLUNTEER TO HELP:". Below that, in smaller text, are the bullet points: "SEEK CORPORATE SPONSORSHIPS + DONATIONS", "PLAN + MARKET THE EVENT", and "MANAGE AUCTION SOFTWARE". At the bottom, it says "Send a message to auction@ptaofps166.org".

Join us!

**BID BID BID BID BID**

The PTA of PS166Q

**PS 166 AUCTION**

**JOIN THE COMMITTEE!**

**WE NEED PASSIONATE PARENTS AND CAREGIVERS WHO CAN VOLUNTEER TO HELP:**

SEEK CORPORATE SPONSORSHIPS + DONATIONS  
PLAN + MARKET THE EVENT  
MANAGE AUCTION SOFTWARE

Send a message to [auction@ptaofps166.org](mailto:auction@ptaofps166.org)

# Garden Committee Report

Garden Co-Chairs, **Arianny Long** \*\*\* WELCOME \*\*\*



If you are interested in joining the Garden Committee, please reach out to us at [garden@ptaofps166.org](mailto:garden@ptaofps166.org) for more information.



# Principal's Report

Ms. Geller

- Welcome
  - School updates
  - Q&A will happen at the end of the meeting
-

# School News

## Updates from the School Leadership Team (SLT) at PS166Q

The School Leadership Team (SLT) is a group of people who develop educational policies for their school. They also make sure there are resources to support those policies.

### SLTs:

- Provide ongoing evaluations of a school's educational programs and their impact on student achievement
- Play an important role in school-based decision-making
- Help to make school cultures more collaborative

# School News

- New Business
- Q&A
- Other Topics



# Student of the Month Recipients

Congratulations to all the Students of the Month.

**Dream Big, Work Hard**

Enjoy your free cookie from Panera down the block.

**Tell your classmates that they can get a free cookie coupon at the PTA meeting when they're Student of the Month next. And a pic with one of the Principals!**



The  
**PTA** of  
**PS166Q**

**Thank you and  
see you next month**

**[info@ptaofps166.org](mailto:info@ptaofps166.org)**