

**PS 166Q, November 6, 2023 PTA meeting:**

***\*\*At 615pm - Title 1 elections were held. PTA President Athena Gonzalez read the roles and responsibilities. We had a quorum of 8 for elections. Jennifer Carrel was voted as Title 1 chairperson\*\****

The general monthly meeting for the PTA of PS 166Q was held on Monday, November 6, 2023 in person. Present Exec board members Athena Gonzalez, Barbara Coogan, Claudia Henriquez,, Tara Woebbe-Alcaraz and PTA committee chairs for Enrichment, Fundraising, Auction and Communications were present.

***Call to Order at 6:38pm***

**APPROVAL OF MINUTES:**

Highlights of the minutes were posted on the PTA website for the parental community to review. Minutes for the October 2023 PTA meeting were approved without opposition.

**PTA PRESIDENT REPORT:**

- Welcomes all families to the meeting
- Reminds general membership of remaining PTA meeting dates for the year
- Spotlight on PTA website - <https://www.ptaofps166.org/>
- Congratulations to the students of the month

**Treasurer Report - reported by Claudia**

- Currently \$122,456.30 is in our account. ESS has funded itself with \$21,330 that our school community has paid for. Reminder that ESS is our equitable school supplies that our team supplies and replenishes throughout the year. Our biggest expense at the moment is enrichment classes.

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
101-000 Quontic Bank	0.00
101-001 TD Bank	0.00
101-002 Connect One Bank	122,456.30
<b>Total Bank Accounts</b>	<b>\$122,456.30</b>
<b>Total Current Assets</b>	<b>\$122,456.30</b>
<b>TOTAL ASSETS</b>	<b>\$122,456.30</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 Accounts Payable	10,112.00
<b>Total Accounts Payable</b>	<b>\$10,112.00</b>
<b>Total Current Liabilities</b>	<b>\$10,112.00</b>
<b>Total Liabilities</b>	<b>\$10,112.00</b>
Equity	
30000 Opening Balance Equity	13,531.65
32000 Retained Earnings	114,703.91
Net Income	-15,891.26
<b>Total Equity</b>	<b>\$112,344.30</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$122,456.30</b>

September 2023 - we spent \$15k

	TOTAL
Income	
102-000 Administrative Adjustment	-34.84
110-000 Equitable School Supplies Proj.	6,689.55
111-000 Interest Income	5.50
112-000 Fundraising Committee	
112-004 Pig Beach	3,185.80
112-007 Branded Merchandise	1,086.88
<b>Total 112-000 Fundraising Committee</b>	<b>4,272.68</b>
<b>Total Income</b>	<b>\$10,932.89</b>
<b>GROSS PROFIT</b>	<b>\$10,932.89</b>
Expenses	
600-000 Equitable School Supplies Proje	868.18
601-000 Administrative Expense	195.50
604-000 Branded Merchandise Expense	571.38
607-000 Class Enrichment Expense	11,616.00
615-000 Social Events	2,331.08
615-010 D30 Family Fun Day	90.50
615-011 Pig Beach	90.50
<b>Total 615-000 Social Events</b>	<b>2,512.08</b>
624-000 Teacher Appreciation Expense	1,832.37
<b>Total Expenses</b>	<b>\$17,595.51</b>
<b>NET OPERATING INCOME</b>	<b>\$ -6,662.62</b>
<b>NET INCOME</b>	<b>\$ -6,662.62</b>

October 2023 - we have fundraised \$9,055

	TOTAL
Income	
102-000 Administrative Adjustment	-34.84
103-000 AmazonSmile	160.38
108-000 Donations	192.20
110-000 Equitable School Supplies Proj.	513.59
111-000 Interest Income	5.67
112-000 Fundraising Committee	5,019.01
112-006 Picture Day	3,579.87
112-007 Branded Merchandise	1,205.00
<b>Total 112-000 Fundraising Committee</b>	<b>9,803.88</b>
<b>Total Income</b>	<b>\$10,640.88</b>
<b>GROSS PROFIT</b>	<b>\$10,640.88</b>
Expenses	
601-000 Administrative Expense	405.11
607-000 Class Enrichment Expense	1,400.00
615-000 Social Events	2,337.44
615-010 D30 Family Fun Day	183.97
<b>Total 615-000 Social Events</b>	<b>2,521.41</b>
Fundraising	2,733.54
Street Festival	6,322.00
<b>Total Fundraising</b>	<b>9,055.54</b>
Meals	53.00
<b>Total Expenses</b>	<b>\$13,435.06</b>
<b>NET OPERATING INCOME</b>	<b>\$ -2,794.18</b>
<b>NET INCOME</b>	<b>\$ -2,794.18</b>

## **COMMITTEE REPORTS**

### **Fundraising – reported by PTA President Athena**

- Proofs from picture day were sent home this week
- 1st annual Fall Street Festival was held. It was a good turn out but we ran at a deficit.
- Candy Sale is on going until 11/17 so far we have \$1800 in sales. We get 50% of proceeds
- Swag Sale on going
- Name Labels on going. Go to pta website for more information  
<https://www.ptaofps166.org/>

### **ESS – reported by PTA Co-President Tara**

- Cost for Equitable School Supplies for 2023-2024 will be \$45 per student
- So far we collected \$21,330.00. We purchased approx \$13k in supplies.
- You can also pay it forward to help families who can't pay by choosing a higher quantity. For example if you have one child you are paying for you can choose quantity '2'.
- Supplies were provided the 1st day of school and they get replenished throughout the year. The cost of \$45 for supplies provides your student school supplies for the whole school year
- Approximately 500 families paid
- You can send cash (label it ESS and your student's name and grade), use the QR code of pay for it on our PTA website

### **Enrichment – reported by Joseph V**

- Chess started last week
- Enrichment class pta provides:
- Town Hall - Dance
- Art House - Theater and Music
- Move One Chess - Chess
- Kidspire - Architecture
- NYCCT - Theater (*provided to the school and PTA*)
- Enrichment classes are provided to the school and funded by the PTA. We are able to do so via fundraisers
- We have 60 yoga mats and yoga classes are in the works

### **Social – reported by PTA Co-President Tara**

- All social events are FREE
- International Potluck 11/9 - will be held in the cafeteria
- Winter Social 12/13 - hot cocoa, activities
- Always in need of volunteers. Please email PTA

### **Comms/Class Parents - reported by Elizabeth**

- Our communications committee is the team that posts the flyers and all the information for events on social media(FB, IG) and class dojo. We also create the flyers that your children take home in their folders.
- Class Parents -we are bringing back the class parent initiative. Each classroom can have 1 to 2 class parents who can help make your class a community.
- Class Parents will also help communicate PTA information to the parents directly as we hope that you will collect the emails of the parents in your class.

### **Auction - reported by Mariska and Susan**

- We plan on hosting this auction in-person as well as an online bidding option
- We hope to raise over \$40k.
- We need lots of help. If you can help please email us
- We need sponsorships. We will promote those who sponsor the auction.
- Auction committee meeting was held last week.

### **PRINCIPAL'S REPORT:**

- Welcomes all families
- No school on election day 11/7
- There is school on 11/10
- No school Thanksgiving day 11/23 and Friday 11/24
- 11/30 will be a half day - details to come
- Auditorium being repainted
- Vacancy on SLT (School Leadership Team) election will be held 12/4

### **SLT - reported by PTA Co-Present Tara**

- SLT is the School Leadership Team(a combination of teachers, staff, PTA and parents -who are voted in when there is an opening)
- DOE is implementing new reading program
- Sports are back for 4th and 5th grade - still working out practice times after school. Basketball, Soccer and Cheer
- Participatory Budget please vote for PS166Q ideas. 1 vote per email.

### **Student of the Month Presentations**

**ADJOURNMENT:** The meeting was adjourned at 7:25 pm