



Welcome to the September 2023 General PTA Meeting

September 11, 2023 | 6:30 PM

A few things before we begin...

- In the interest of time and flow, **Student of the Month** presentations and the **Q&A** will occur at the end of the meeting
 - Let's practice 'one mic' and be respectful of others
 - Adult bathrooms are opposite the Main Office EXIT.
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Welcome

- **Call to Order:** Athena Gonzalez and Tara Alcaraz, *PTA Co-Presidents*
- All information and minutes from *this* meeting will be posted on our website, ptaofps166.org, on the **Helpful Resources** page.
- **Approval of Minutes** from June 5, 2023 General PTA Meeting
(Barbara Coogan, *Recording Secretary*)
 - Meeting minutes are shared on our website after the previous meeting has concluded.



Motion to **Approve Minutes**

PTA Executive Board 2023–2024

Executive Board Officers

Co-Presidents: Athena Gonzalez and Tara Alcaraz

Treasurer: Claudia Henriquez, **OPEN Co-Chair**

Recording Secretary: Barbara Coogan

Committee Chairs

Fundraising: Athena Gonzalez, Paola Mena

Social Events: Danielle Bazelais, Christa Lynche

Enrichment: Joseph Varghese (JV), Joseph Kultgen (JK)

Community Engagement: Stephanie Tellez, Tomiko Sharpnack, Brian Haughney

Communications: Elizabeth O'Connor, **OPEN Co-Chair**

Ad Hoc Committee Chairs

Garden: **OPEN Co-Chairs**

Auction: Susan Phuvasitkul and Mariska Lambrechts

If you are interested in **co-chairing** a Committee with open spots above, please reach out to us at info@ptaofps166.org for more information.

PTA and Executive Board Meeting Dates

General PTA Meetings

The PTA will meet the first Monday of the month from 6:30–7:30 p.m. in the PS166Q Auditorium unless a holiday or school event conflicts:

Oct 2 | Nov 6 | Dec 4 | Jan 8 | Feb 5
Mar 4 | Apr 8 | May 6 | Jun 3

Reminder emails are sent out to all parents for these meetings and posts are shared via Class Dojo and Facebook.

PTA Executive Committee Meetings

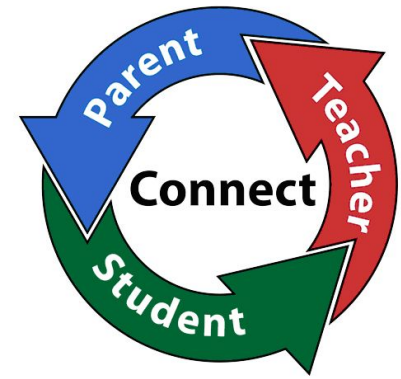
Per the Chancellor's regulations and our PTA Bylaws, the PTA Executive Committee will meet via Zoom on the third Monday of every month at 7:30 p.m.

As outlined in our bylaws:

All PTA members are welcome to attend executive board meetings. General members must submit a request via email, pertaining to the topic of discussion, two weeks prior. The Executive Board (by vote) must approve in order for the member(s) to participate in the meeting.

President's Report

PTA Co-Presidents, **Athena Gonzalez** and **Tara Alcaraz**



- Welcome to all caregivers, parents and family members
- Special welcome to NEW families to PS166Q
- REMINDER: All PTA Board Members are volunteers and you are all members by simply being caregivers and parents
- We have a strong PTA at PS166Q that aims to effectively communicate and collaborate with the administration, teachers, and families to give our children the best possible academic and social education possible
- Our goal is to make our school and community better, and advocate for educational opportunities (bravo Enrichment programs!) that benefit all children in the school

Treasurer's Report

PTA Treasurer, **Claudia Henriquez**, Co-Chair VACANCY

2023-2024 Proposed PTA Budget Amendments

| Starting Balance (est.) | Ending Balance | Total Change |
|-------------------------|----------------|------------------|
| 129,593 | 85,949 | -\$43,644 |

Planned Revenue (estimated) (minus related costs)

| | Revenue | Costs | Net Profit |
|----------------------|----------|------------------|------------|
| Auction | \$25,000 | -\$4,200 | \$20,800 |
| Read-a-Thon | \$8,000 | -\$500 | \$7,500 |
| School Pictures | \$4,500 | -\$200 | \$4,300 |
| Merchandise | \$15,000 | -\$12,000 | \$3,000 |
| Giving Tuesday | \$3,000 | \$0 | \$3,000 |
| Valentine's Day Sale | \$5,000 | -\$2,500 | \$2,500 |
| 100 day of school | \$5,000 | -\$2,500 | \$2,500 |
| Plant Sale | \$4,500 | -\$2,400 | \$2,100 |
| Passive Fundraisers | \$1,750 | -\$150 | \$1,600 |
| Fall Festival | \$5,000 | -\$3,500 | \$1,500 |
| Magic Show | \$2,000 | -\$600 | \$1,400 |
| Carnival | \$6,000 | -\$5,200 | \$800 |
| Partnership Income | \$500 | \$0 | \$500 |

| Total Revenue | Total Expenses |
|-----------------|-------------------|
| \$82,950 | -\$126,594 |

Planned Expenses (estimated)

| | Revenue | Costs | Net Profit |
|---|----------|------------------|------------------|
| Enrichment | \$0 | -\$62,600 | -\$62,600 |
| Administrative | \$0 | -\$7,200 | -\$7,200 |
| Teacher Appreciation | \$0 | -\$3,800 | -\$3,800 |
| Treasury | \$0 | -\$1,700 | -\$1,700 |
| Pig Beach | \$1,400 | -\$3,000 | -\$1,600 |
| Garden | \$0 | -\$1,594 | -\$1,594 |
| End of Year Bagel Breakfast | \$0 | -\$1,500 | -\$1,500 |
| Someone Special Dance | \$2,000 | -\$3,000 | -\$1,000 |
| Ice Cream Social | \$0 | -\$1,000 | -\$1,000 |
| Communications | \$0 | -\$1,000 | -\$1,000 |
| Fright Night | \$0 | -\$750 | -\$750 |
| Multicultural Food Fest | \$0.00 | -\$700.00 | -\$700 |
| Cooking Event | \$0 | -\$500 | -\$500 |
| ESS | \$27,000 | -\$27,400 | -\$400 |
| Start of Year Event(s) | \$0 | -\$200 | -\$200 |
| Movie Nights | \$1,050 | -\$1,150 | -\$100 |
| School Events (Field Day, Yearbook, Graduation) | 0 | -7200 | -7200 |

Treasurer's Report

PTA Treasurer, **Claudia Henriquez**, Co-Chair VACANCY

- Board elections happened in June 2023 but we're looking for a Co-Chair for the position of Treasurer.



INTERIM Election for Treasurer Co-Chair

- Nominations from the floor
- All in favor or any opposition?
- Vote count

Fundraising Committee Report



Fundraising Co-Chairs, **Athena Gonzalez** and **Paola Mena**

- **Let's review and see what's coming up**
 - **Welcome (Back) event :: Wednesday, September 13, 4:00–8:00 pm**
 - **Pig Beach**; 35-37 36th St., a few blocks from school
 - PTA will provide entertainment for the students. Friends and all family members are welcome! Reservations tickets will be available for \$7 each.
 - **Back-to-School Swag Sale :: going on now!**
 - **Name Bubbles label fundraiser** (ongoing) :: trying to keep our Lost & Found bins empty.
 - PTA will get a cut of all sales: <https://bit.ly/3Y69Z9B>
 - **Picture Days :: October 5–6**, during school (with Irvin Simon)
- **Remember that throughout the year, more ways to give...**
 - FlipGive, Book Culture, General PTA Fund, Matching Gifts, ESS, DonorsChoose (*currently two PS166Q projects needing funding*)

If you are interested in joining the Fundraising Committee, please reach out to us at fundraising@ptaofps166.org for more information.

Equitable School Supplies (ESS) Committee Report

Co-chairs **Tomiko Sharpnack** and **Stephanie Tellez**

- We are collecting payment for **Equitable School Supplies** for the 2023-2024 school year.
- Cost is **\$45** per student. Please go to our website or **'Scan. Pay. Done.'** while you're here tonight!
- Please **pay it forward** to help families who can't afford it by choosing a higher quantity at checkout.
- Or you can always donate *any amount* to our General PTA fund on the **Donate** page on our website, ptaofps166.org.
- Volunteers needed to pass out small flyers and arrival and dismissal (and after school dismissal) to remind families to pay for their supplies

OTHER SCHOOLS

*** **PSI66Q** ***

EQUITABLE SCHOOL SUPPLIES

Scan. Pay. Done.

PTA OF PS 166

Equitable School Supplies (ESS) Committee



We order and organize all this.

So that each teacher gets a delivery that looks like this.



All you have to do is pay \$45 per child. We do the rest!

Enrichment Committee Report

Enrichment Chairs, **Joseph Varghese (JV)** and **Joseph Kultgen (JK)**

Let's meet our **Fall semester** teaching partners

- Town Hall: **Dance**
- Art House: **Music Explorations**
- Art House: **What Is Theater?**
- Move One Chess with Tom Moran: **Chess instruction**
- KidSpire: **Architecture**
- RIOULT: **Dance with Anastasia**



If you are interested in helping out with Enrichment, email us at enrichment@ptaofps166.org.

Enrichment Committee Report

Enrichment Chairs, **Joseph Varghese (JV)** and **Joseph Kultgen (JK)**

| 2023-2024 | | Fall | | | | Spring | | | |
|-------------------|--------------|----------------------------------|------------|----------------|------------|----------------------------------|------------|-----------------------|-----------------|
| Grade (#of class) | # of classes | Program | # Sessions | \$ Per Session | Total Cost | Program | # Sessions | \$ Per Session | Total Cost |
| Kindergarten | 6 | Begins Spring 2024 | | | | RIOULT-Dance | 10 | \$80 | \$4,800 |
| 1st | 5 | RIOULT- Dance | 10 | \$80 | \$4,000 | NYC Children's Theatre aka NYCCT | 12 | | \$0 |
| 2nd | 6 | Art House - Music Explorations | 10 | \$72 | \$4,320 | Architecture (KidSpire) | 2 | \$292 | \$3,504 |
| 3rd | 5 | Art House - What is Theater? | 10 | \$72 | \$3,600 | Chess - Tom | 12 | \$66 | \$3,960 |
| 4th | 7 | Chess - Tom | 12 | \$66 | \$5,544 | Town Hall | 8 | \$112 | \$6,272 |
| 5th | 5 | NYC Children's Theatre aka NYCCT | | | \$0 | Town Hall | 8 | \$112 | \$4,480 |
| | | | | | | | | Total Estimate | \$40,480 |

If you are interested in helping out with Enrichment, email us at enrichment@ptaofps166.org.

Social Events Committee Report

Social Events Co-Chairs, **Christa Lynche** and **Danielle Bazelaïs**

- **Let's review and see what's coming up**
 - **Pasta Dinner Social** :: **Tuesday, September 19**, 5:30–7:30 pm
 - **FREE** to all PS166Q families: pasta, drinks, dessert
 - Limited capacity as usual, so RSVP by 9/15!
 - **Mad Scientist event** :: **Thursday, October 5**

If you are interested in helping out with any of these events, volunteers are needed, or you might like to join the committee, email us at social@ptaofps166.org.



Communications Committee Report



Communications Chair, **Elizabeth O'Connor**, OPEN Co-Chair

- The PTA of PS166Q is on *Facebook* AND *Instagram* **@ptaofps166q** (and ClassDojo)
 - Look out for regular updates and announcements there.
- Our website (**www.ptaofps166.org**) will allow you to add events and meetings to Google or iCal calendars from our **Events and Meetings** page in “**Get Involved.**”
 - Our entire website can be translated into any language via the Google Translate pulldown menu and so can the text of Facebook and Dojo posts.
- **Class Parents:** reach out to **comms@ptaofps166.org** if you're interested in volunteering for your child's class this year to help build community there.

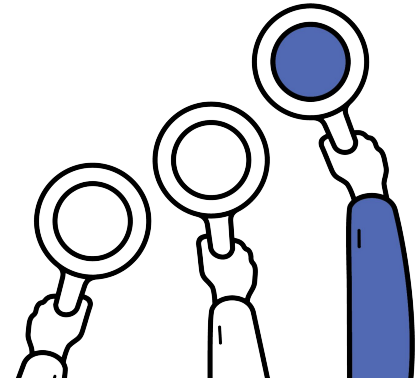
If you are interested in joining the Communications Committee, please reach out to us at **comms@ptaofps166.org** for more information.

Auction Committee Report

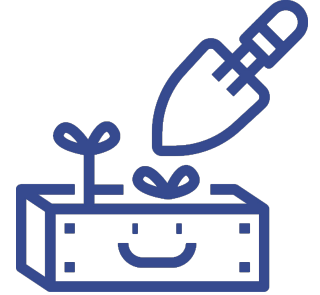
Auction Co-Chairs, **Susan Phuvasitkul** and **Mariska Lambrechts**

- **Annual Auction: May 13–17, 2024**
- This is **our biggest fundraiser** of the year; ~\$25K raised last year
- Kickoff meeting: October 2023
- Volunteers needed in the following areas:
 - Soliciting sponsorships and donations
 - Managing Auctria software
 - Event planning
 - Marketing
 - Etc.

If you are interested in joining the Auction Committee, please reach out to us at auction@ptaofps166.org for more information.



Garden Committee Report



Garden Co-Chairs, **VACANCY**

- Coordinate with participating 4th and 5th grade teachers in both the Fall and Spring to maintain the garden
 - Usually 4–5 classes twice a month from September–October and April–June.
- Coordinate with kindergarten teachers for Spring butterfly activity (*purchasing only*)
- The joy on the kids faces is really palpable as many of them are apartment dwellers and rarely touch dirt at this stage of their lives.
- Lots of weeding, trash removal, and covering of all areas without plants with mulch to keep weeds from growing.
- Teachers are fans of the students being in the garden whenever they can.
 - During times that the students aren't able to participate, Co-Chairs can weed and remove trash from the garden, sometimes planting seeds or buying plants.
- PTA has an annual budget for all garden needs and activities.

If you are interested in joining the Garden Committee, please reach out to us at garden@ptaofps166.org for more information.

Principal's Report

Ms. Geller

- Welcome
 - School updates
 - Q&A will happen at the end of the meeting
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School News

Updates from the School Leadership Team (SLT) at PS166Q

The School Leadership Team (SLT) is a group of people who develop educational policies for their school. They also make sure there are resources to support those policies.

SLTs:

- Provide ongoing evaluations of a school's educational programs and their impact on student achievement
- Play an important role in school-based decision-making
- Help to make school cultures more collaborative

School News

- New Business
- Q&A
- Other Topics



Student of the Month Recipients

Congratulations to all the Students of the Month.

Dream Big, Work Hard

Enjoy your free cookie from Panera down the block.

Tell your classmates that they can get a free cookie coupon at the PTA meeting when they're Student of the Month next.



The
PTA of
PS166Q

**Thank you and
see you next month**

info@ptaofps166.org